

Northland Cathedral Holiday Bazaar 2012 Contract

Event Date ~ November 10, 2012

Please return 1 signed copy of this contract no later than September 1, 2012 to:
Northland Cathedral – 101 N.W. 99th Street, Kansas City, MO 64155 ATTN: Holiday Bazaar

PLEASE NOTE: EVEN THOUGH CUTOFF IS SEPTEMBER 1, 2012 WE WILL QUIT TAKING APPLICATIONS AS SOON AS ALL BOOTHS ARE SOLD. PLEASE RETURN YOUR APPLICATION AS SOON AS POSSIBLE TO ENSURE A SPACE.

NAME: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

HOME PHONE: () _____ Other contact info. cell, etc () _____

EMAIL ADDRESS:(*Please print clearly*) _____

NAME OF COMPANY: (if applicable) _____

Names of additional people in your booth: (first names) _____

TYPE OF ITEMS SOLD: _____

Check category: Handmade items _____ Resale Items _____ Home based Business _____

To be considered handmade, items must be at least 75% handmade & no more than 25% manufactured.

As every effort will be made NOT to place vendors together with similar product, we can't guarantee this won't happen. You can do your part by being very specific listing in detail your items. Submitting a non returnable picture would be most helpful.

I WILL BE SETTING UP ON _____ FRIDAY the 9th _____ SATURDAY MORNING the 10th
(Between 4-9pm) (Between 6:30-8:30 am)

PLEASE INDICATE QUANTITY NEEDED:

BOOTH @ \$50.00	\$ _____
ELECTRIC @ \$10.00	\$ _____
6'TABLE@\$10.00	\$ _____
TOTAL AMOUNT ENCLOSED:	\$ _____

How did you hear about this event? _____

Returning Vendor? Yes ___ No ___ Do you want the same space? Yes ___ No ___ Space # _____

Please check if you have additional comments/requests on other side. Yes I do _____ No I don't _____

READ & SIGN: I have read through the Rules & Regulations that Northland Cathedral has laid out for their 2012 Holiday Bazaar scheduled for November 10, 2012. I release Northland Cathedral 101 N.W. 99th Street, Kansas City, MO 64155, from any responsibility due to theft, damage, or physical injury during the craft fair setup and throughout the entire event.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date Contract Received: _____ Amount Paid: _____

Check #: _____ Entered By: _____

Booth # Assigned: _____ Confirmation # _____

2012 HOLIDAY BAZAAR RULES & REGULATIONS
Event Date ~ November 10, 2012

Contact Information

Diane Caudillo, Event Coordinator 468-1499

Patsy Beshears, Event Facilitator 453-2423

www.northlandcathedral.org or ncbazaar@yahoo.com

Please review all the rules and regulations to be a part of our event. Complete enclosed contract and return it on or before September 1, 2012. Even with the deadline registration will be closed when all booth spaces have been sold.

GENERAL INFORMATION

- The date of the event is November 10, 2012
- The event will be open to the public from 9:00 a.m. - 4:00 p.m.
- The fee is \$50.00 per booth space. Booth size is 8' X 10'
- You may purchase more than one space. Two chairs come with each space and tables may be rented for an additional \$10.00 each. Electricity is supplied for an additional \$10.00. Tables and electricity are on a limited availability
- Vendors are responsible for set-up, tear-down, and leaving your area clean and in the condition it was found.
- SET UP TIMES are 4:00 p.m. - 9:00 p.m. FRIDAY and 6:30 a.m. - 8:30 a.m. SATURDAY. All set ups must be completed by 8:30 a.m. the day of the event.
- **ALL VENDORS MUST REMAIN SET UP UNTIL 4:00 P.M. ON SATURDAY.** Failure to do so may result in being denied a booth for future events.
- Checks are to be made to Northland Cathedral. Your cancelled check will serve as your receipt.

CHECK IN

- Enter through the canopy main entrance and check in at the front desk **PRIOR TO SET UP.** You will be provided an information packet with your name tags, assigned space, and lunch coupons.
- You will be escorted to your space and shown the most convenient way to unload. **ALL VEHICLES MUST BE PARKED IN THE NORTH PARKING LOT AFTER UNLOADING. NO EXCEPTIONS.**
- Please be in your booth and ready for business by 8:30 a.m.

RULES AND REGULATIONS

- NO profanity, smoking, or alcoholic beverages are permitted anywhere in the building or its premises.
- NO second hand rummage and / or white elephant items can be sold.
- Halloween items cannot be sold. However fall items are permitted.
- We reserve the right to ask certain items be removed if they conflict with the beliefs of the church and / or we feel you misrepresented product on your contract.
- New and resale items ARE accepted and will be placed in designated areas away from handcrafted items.
- Businesses are accepted and will be placed in designated areas

We welcome comments and suggestions that will have a positive outcome for further events. Our staff has worked very hard to make this a pleasant and profitable event for you. Please treat them with courtesy. They are here for you.

*Northland Cathedral's
Holiday Bazaar
Confirmation and Contract Information*

*Your registration will not be complete without
a confirmation, either written or verbal.*

*Please wait 2 weeks after mailing contract for your
confirmation. All payments will be deposited into an
escrow account set up for the Northland Cathedral Bazaar.*

If you need further assistance please contact

Diane Caudillo

at

(816) 468-1499, (816) 455-2555

Or mojo0072bsbcglobal.net

Patsy Beshears

at

(816) 453-2423

Or momof7boysbkc.rr.com